

CALL FOR REORGANIZATION

ALEXANDRIA, VIRGINIA DEMOCRATIC COMMITTEE ASSEMBLED CAUCUSES AND REORGANIZATION MEETING TO ELECT MEMBERS OF THE ALEXANDRIA DEMOCRATIC COMMITTEE

1. Authority:

Pursuant to the authority provided by the Democratic Party of Virginia Democratic Party Plan, the Alexandria Democratic Committee (ADC) hereby calls Assembled Caucuses (if necessary to elect precinct representatives) and a reorganization meeting. These two sets of meetings will be held successively, beginning at **7:30 PM on Monday, December 4, 2017**, at **T.C. Williams High School's Minnie Howard Campus, 3801 West Braddock Road, Alexandria, VA 22302**.

2. Incorporated Documents:

All appropriate provisions of the Virginia Democratic Party Plan ("State Party Plan"), as amended, and the Bylaws ("Bylaws") of the Alexandria Democratic Committee are incorporated into this Call by reference and made a part hereof.

3. Purpose:

The sole purpose of these Caucuses shall be to elect the precinct representatives of the Alexandria Democratic Committee for a **two-year** term (from 2017-2019), in accordance with the DPVA Party Plan and ADC Bylaws.

4. Candidate Filing Deadline and Requirements:

All candidates must meet the requirements specified by the State Party Plan and the Bylaws and must submit a filing form and filing fee. Filing Forms may be obtained from the Alexandria Democratic Committee at 618 North Washington Street, Ground Floor, Suite 2, Alexandria, VA 22314, or can be requested by email at office@alexdeems.org, or can be downloaded at the ADC website, www.alexdeems.org.

The candidate filing form and the \$25.00 filing fee must be received by **5:00 PM EST on Wednesday, November 29, 2017**, at either the above postal address, by mail or by hand, by email at office@alexdeems.org, or by fax at [703-549-8011](tel:703-549-8011).

Individuals who cannot afford the filing fee may obtain a confidential waiver by contacting the Chair of the ADC at office@alexdeems.org. If the number of candidates for either Precinct Division is the same as or less than the number of vacancies for that jurisdiction, the caucus for that jurisdiction shall be cancelled, and the candidates shall be declared elected..

5. Notice Requirements:

It shall be the duty of the ADC and its officers to insure that this call receives the widest possible dissemination.

6. Voting Eligibility and Requirements:

Any Democrat who is registered to vote in the City of Alexandria may attend and vote in the Caucus for the precinct representatives provided that he or she signs a declaration that he or she is a Democrat, is a registered voter in the City of Alexandria, believes in the principles of the Democratic Party, and does not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election.

7. Caucus Committees and Officers:

The Chair of the ADC shall appoint temporary rules and credentials committees which will publish rules and credentials procedures for all caucuses. Each Caucus will elect a Permanent Chair and Clerk.

8. Outreach:

Participation in the Caucus is open to all registered voters who wish to participate as Democrats. The ADC shall conduct a vigorous outreach effort to insure that all members of the Democratic community are aware of the Caucus and how to participate. Such outreach shall be directed to Alexandria residents of diverse backgrounds, including ethnic and racial minorities, LGBT, young people, persons over 65 years of age, persons with disabilities, and persons of different education and income levels.

9. Election of ADC Committee Officers:

The officers of the Committee shall be elected by the newly-organized Committee at the next regular meeting of the Committee following the reorganization meeting. Candidates will be nominated from the floor and may have a total of five minutes for themselves or others to advocate their candidacy. Voting shall be by secret, written ballot of the members present. In the event of a tie, the vote shall be retaken by secret written ballot. If there is still a tie, a coin shall be tossed to determine the winner.

Adopted by the Alexandria Democratic Committee on October 2, 2017.

Clarence Tong, Chair _____